



## USPS PERMIT OPTIONS

### No Permit, Meter Only

- First class, full price
- Mailing cost deducted from meter
- Less than 200 pieces
- No permit printed, meter only
- No sorting, no zip code order

### Single-Piece Rate Mailings

FIRST CLASS MAIL  
U.S. POSTAGE PAID  
WESTERN WASHINGTON  
UNIVERSITY

- First class, reduced rate (-\$.03)
- More than 200 pieces, less than 500
- First class permit printed, mailing costs deducted from permit deposit
- No sorting, no zip code order
- No barcode, no auto sort on address
- No annual permit fee
- Use 3600 EZ form
- Pieces are all the same except for address

### Pre-Sorted First Class

PRE-SORTED FIRST CLASS  
U.S. POSTAGE PAID  
WESTERN WASHINGTON  
UNIVERSITY

- First class, reduced rate
- More than 500 pieces
- First class permit printed, mailing costs deducted from permit deposits
- Sorted for zip code, carrier routes, AADC
- Barcode, auto sort line on address, tray/sort numbered
- List is CASS & NCOA certified
- Annual fee for permit (\$225.00)
- Use 3600 EZ form

### Non-Profit Standard Mail

NON-PROFIT  
U.S. POSTAGE PAID  
WESTERN WASHINGTON  
UNIVERSITY

- Standard mail
- More than 200 pieces
- Non-profit permit printed, mailing costs deducted from permit deposit
- Sorted for zip code, carrier routes, AADC
- Barcode, auto sort line on address, tray/sort numbered
- List is CASS & NCOA certified
- Annual fee for permit (\$225.00)
- Use 3602 EZ form