Quick Reference: CMM Statuses

The contract status is shown on the CMM record header to the right of the ID.



* ***Draft***: Department has started the record, not yet submitted to CA for processing
* ***Submitted for Review***: Department submitted. Pending CA receipt/action/review
* ***Internal Review***: Status used for more extensive CA review.
* ***Pending Approval***: Contract is undergoing department/risk/aag approval workflow.
* ***Approved Pending Signature*:** Approval workflow is complete. CA to review for revisions or redlines. Contract not yet sent for signature.
* ***Approved with Advisory Notes***: CA is negotiating redlines.
* ***Submitted for Signature***: Awaiting party signatures.
* ***Signed***: Contract has been fully executed
* ***Active***: Status changes from *Signed* to *Active* on the contract start date
* ***Active Pending Pmt Method Confirmation***: Record needs payment method field completed (done by purchasing upon receipt of payment request)
* ***Renegotiating****:* Status used when revising an active agreement
* ***Cancelled****:* Contract was never signed/active but cancelled in processing
* ***Terminated****:* Active contract was terminated before contract end date
* ***Inactive****:* Contract end date has passed
* ***Amended****:* Contract has an active amendment
* ***Staged for Deletion:*** Record will be deleted pending CA confirmation. Usually due to a record created in error.